

Data Management Task Team
Conference Call Meeting Notes
Friday June 23, 2006

Participants: Ritchie Carroll
Erich Gunther
Ranata Johnson
Paul Myrda

Agenda:

1. Review Action Items below
2. Discuss approach for getting more participation
3. Next conference call

Call in information:

- Title of Conference: DMTT Meeting
- Date of conference: Friday, 07/28/2006
- Beginning time of conference: 11EDT (10 Central, 9 mountain and 8 PDT).

When it is time for the conference to start, local participants (Richland, WA) should call 376-7411 and provide the Operator with the conference title. Long-distance domestic participants should call 1-800-664-0771. When you hear the Octel voice mail system answer, you should dial 0 and provide the Operator with the conference title.

Discussion / Actions Items:

	Description	Resp. Person	Due Date
1	Discussed the need to prepare the HICSS paper draft by June 15 th for submittal with Erich Gunther and Mel Gehrs	P. Myrda E. Gunther M. Gehrs	Complete
2	Paul Myrda to follow-up with Ritchie Carroll to document the current state of the DMTT architecture.	P. Myrda R. Carroll	7/14/06
3	Erich Gunther to provide a final draft top down approach to the architecture	E. Gunther	Complete
4	Mel Gehrs to provide a bottom up approach to the architecture	M. Gehrs	Complete

5	Steve Widergren to provide the DMTT with information on the Application Taxonomy effort underway with D. Novosel, T. Bilke and N. Bhatt	S. Widergren	Complete
6	Paul Myrda to work with Ritchie Carroll to document the existing system conventions.	P. Myrda R. Carroll	7/28/06
7	Develop conceptual reference document	E. Gunther	7/21/06
8	Need to develop system requirements to verify architecture will support future applications. Architecture needs to support any interface that is expected. (PMU, Possible DFR or other low speed data) see item 9.	E. Gunther	
9	Need to determine scope of data included in effort. Steve Widergren suggested the data may include DFR data and also other low speed data	Agreed to keep scope to PMU data for now	
10	Document architectural design process	E. Gunther	7/21/06

Next Conference call is on July 28, 2006 with a start time of conference at: 11EDT (10 Central, 9 Mountain and 8 PDT).